

# 2024 MARKET STALLHOLDER RISK ASSESSMENT

## Yass Valley Christmas on Comur Street

### RISK MANAGEMENT:

All Stallholders to complete the risk assessment below, you must complete all lines (place not applicable (N/A) were relevant).

Stallholder		Type of Stall						
Date of Risk review		Prepared by						
Ref No.	Hazard	Risk Description Describe the risks. What could happen?	Risk Assessment Consequences of an incident happening (refer to matrix page 5)			Controls required to mitigate risk What controls can be implemented to manage situation	Risk Owner (persons responsible) Persons Responsible for Implementing Controls	Action required to achieve controls How will it be monitored?
			Likelihood	Consequence	Rating			
01	Slips, Trips and Falls							
02	Gazebo/Marquee							
03	Hot appliances & BBQs							
04	Livestock							
05	Hot Foods or Liquids							
06	Machinery							
07	Fire Hazards							
08	Electrical							

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### RISK MATRIX:

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium 8	High 16	High 20	Extreme 23	Extreme 25
Possible	Medium 7	Medium 12	High 17	High 21	Extreme 24
Likely	Low 5	Medium 10	High 15	High 18	High 22
Unlikely	Low 2	Low 4	Medium 11	Medium 13	High 19
Rare	Low 1	Low 3	Medium 6	Medium 9	High 14

### Corrective Action Table

Risk Level	Action Required
<b>Extreme Risk</b> 23 - 25	<ul style="list-style-type: none"> <li>This rating level is not acceptable</li> <li>Report immediately to Senior Management</li> <li>Consider alternative activity unless appropriate controls are implemented</li> <li>Develop specific Treatment/Action Plan for immediate implementation to address extreme risks</li> <li>Allocate actions and budget for implementation within one month</li> <li>Report to Senior Management on effectiveness of control</li> </ul>
<b>High Risk</b> 14 - 22	<ul style="list-style-type: none"> <li>Develop and implement a specific Treatment/Action Plan for high risks</li> <li>Consider alternative activity unless appropriate controls are implemented</li> <li>Allocate actions and budget to minimise risk; monitor implementation</li> <li>Report to Senior Management on effectiveness of control</li> </ul>
<b>Medium Risk</b> 6 - 21	<ul style="list-style-type: none"> <li>Develop and implement a specific Treatment/Action Plan for medium risks</li> <li>Allocate actions and budget to minimise risk where existing controls deemed inadequate; monitor implementation</li> <li>Management to consider additional controls</li> </ul>
<b>Low Risk</b> 1 - 5	<ul style="list-style-type: none"> <li>Accept and Monitor low-priority risks</li> <li>Manage via routine procedures where possible; Monitor via normal internal reporting mechanisms</li> </ul>